

**User's Guide for the DP4802  
Media Pen  
Built in rechargeable battery**



**Before using the Media Pen  
Plug it into the USB port of a computer and  
charge the battery then reformat the Media  
Pen using "FAT" **DO NOT USE FAT"32"****

**To safely remove your Media Pen from the  
USB port click the icon below.**



**The battery should be charged for at least 2  
hours or until the red "B" light turns off,  
your unit will be fully charged and should  
last approximately 5 to 6 hours. Depending  
on the computer, the red indicator light will  
remain on even once fully charged.**

**Play back can be listened to via the ear-  
phones that are included or when connected  
to the computer via Windows Media player  
or Real Time Player**

**Spy Chest Inc.  
6589 Bill Lundy Road  
Laurel Hill, FL. 32567  
TEL: 850-683-8787 FAX: 850-  
682-0083**

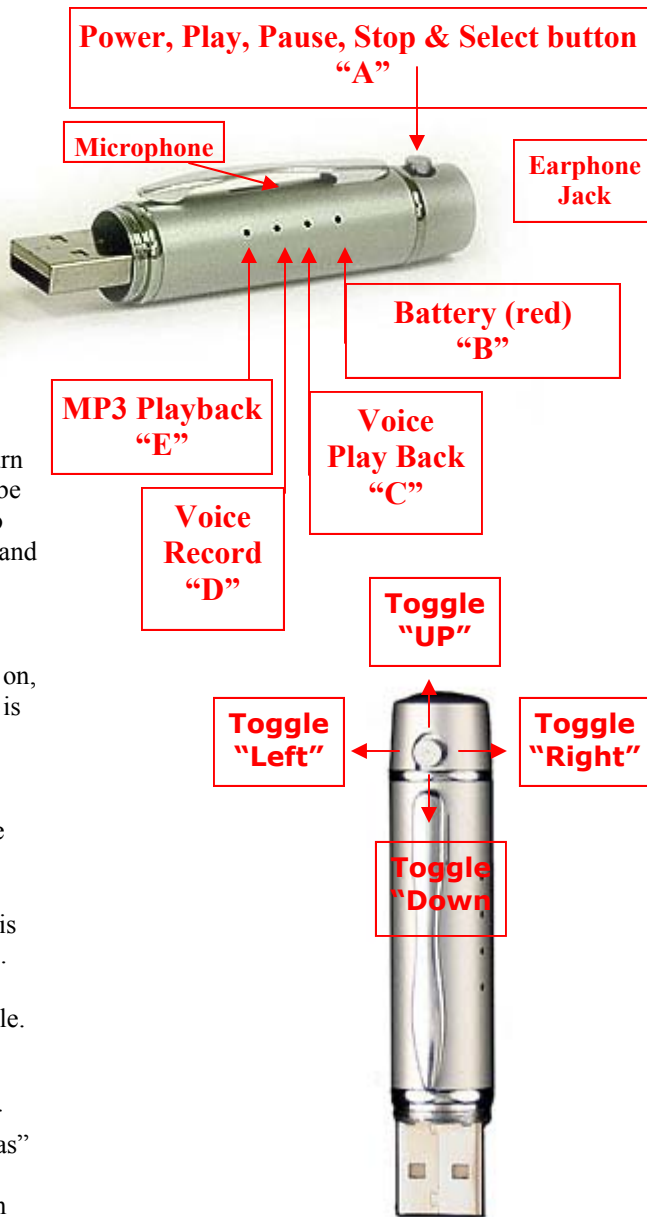


**Key Chain  
Attachment (Included)**



<b>Includes:</b>
<b>Media Pen</b>
<b>Built in rechargeable battery</b>
<b>Earphones</b>
<b>2 Ink pen refills</b>
<b>Key chain attachment</b>
<b>CD ROM driver for WIN 98</b>
<b>Instructions</b>

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**How to Turn on & off**

Press and hold down "A" one light will stay illuminated, To turn off press down and hold "A" until unit turns off no lights will be illuminated. This unit is equipped with automatic shut off if no buttons are pressed after 30 seconds the unit will power down and shut off. This feature only works when it is not in the record mode.

**How to record Voice:**

Toggle the "A" selector button to the left, until the "D" comes on, press the "A" button down to select the light will flash, device is recording. Press down on "A" to stop recording

**How to play a voice recording:**

Toggle the "A" selector button to the left until "C" lights up, Press the "A" selector button down to begin play back of voice recording. Press down on "A" to stop.

**How To control volume:**

In play back mode toggle "A" and hold until desired volume is reached: **up** to increase volume and **down** to decrease volume.

**How to select files:**

In play back mode toggle "A" quickly up or down to select file.

**How to download MP3's or files to/from the computer:**

Plug the USB connector into the computer, select files on your computer to be downloaded to the device, right click to "save as" or "drag and drop" to the drive letter of the device.

To upload files from the device to the computer, Right click on file and "save as" or "drag and drop" to the desired location on the computer.

**How to play MP3 files:**

Toggle the "A" selector button to the left until "E" lights up, press down on "A" to play the MP3 files, the led will be flashing. Press down on "A" to Stop

**To delete files:**

Plug the USB connector into the computer, go to the drive letter of the device. Right click on file then select delete. \*Reformatting will delete the entire contents of the drive. (see trouble shooting) If you wish to save files before deleting be sure to save the files to the desired folder in your computer.

**Trouble shooting & \*Reformatting the drive:**

If the recorder is not functioning properly, plug into the USB port on the computer right click/ select the drive letter of the device and select reformat (FAT). See "before using Instructions"

**No Response:**

If the media pens LED's are lit and is unresponsive let the battery completely drain and plug back into USB port and reformat, see "Before using instructions"

**NOTE:**

The CD is a USB driver and should be used only for Windows 98 or below, no driver is needed if you run Windows XP, Files play back via Windows Media Player or Real Time Player

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